#### REPORT FROM PROFESSIONAL DEVELOPMENT COMMITTEE: Andrea Gentry, Chair

The professional development session, (Managing your email), has been moved from September to October.

The committee will use the survey results to plan future sessions.

Ms. Gentry mentioned that she attended the Fall Faculty/Administrative reception on September 20. Ms. Gentry believes administrators should use events like this to network.

REPORT FROM NOMINATIONS AND ELECTIONS COMMITTEE: Jayne Tang, Chair

No report.

## REPORT FROM EVENTS AND OUTREACH COMMITTEE: Mandi Fulton, Chair

Ms. Fulton states that the committee has been looking forward to the survey results to plan for future toolkits.

The last toolkit

though the planned speaker was ill. Pam Doerter presented. There were about 10 administrators in attendance. Feedback was good from this toolkit.

## REPORT FROM ADMINISTRATIVE AFFAIRS COMMITTEE: Tim Fitzgibbon, Chair

Mr. Fitzgibbon stated that the committee wants to wrap-up the fitness center proposal by the end of the year.

Mr. Fitzgibbon reports that he received an anonymous letter encouraging the Senate to take a stand against changes to benefit package.

# REPORT FROM CONSTITUTION AND BY-LAWS COMMITTEE: Larry Back, Chair

Mr. Back reported that the committee has been working on the Procedure Manual. The committee will soon work on the procedure for the Milestones ceremony. They will interview current and former officers for this project.

Due to the exit of Mr. Jones, the Constitutions and By-Laws committee now will need to write procedures for replacing an officer.

# UNFINISHED BUSINESS

Mr. Jones states that his goals for the 2013-2014 year were to focus on no-cost benefit items. It seems the Senate has hit a wall on any benefit request that includes a cost to the University. Mr. Jones suggests that the Senate continue working on the Family Sck Time Proposal. The proposal asking that employees be allowed to use any/all sick time for themselves or family is a no-cost benefit. He hopes that the Senate continues offering professional development. The courtesy email when approaching the maximum accrued vacation hours is also a no-cost item.

#### NEW BUSINESS

Since the September meeting, Senate Chair Tim Jones has announced via emails that he will be leaving employment with the University near the end of October.