Minutes University of Southern Indiana ADMINISTRATIVE SENATE Wednesday, June 4, 2014 3:00 PM UC 206

PRESENT: Senate Chair, Susanne Stanley, senate members, Tracy Adams, Dave Alexander, Larry Back, John Campbell, Tim Fitzgibbon, Carey Franks, Mandi Fulton, Andrea Gentry, Ingrid Lindy, and Jayne Tang

CALL TO ORDER: The meeting was called to order at 3:07 p.m.

APPROVAL OF MINUTES: The May 7, 2014 minutes were approved as distributed.

ADMINISTRATIVE SENATE CHAIRPERSON: Susanne Stanley

Ms. Stanley thanked the Executive Committee for all their hard work over the last 2013-2014 year.

Ms. Stanley reported to the Senate that she received many positive comments regarding the Milestones Reception. This ceremony is a good recognition opportunity for administrators. Ms. Stanley received recommendations for purchases to be made with end of the fiscal year monies. She, however, has not had an opportunity to review these recommendations yet. Ms. Stanley announced that the Executive Committee members will be Jayne Tang, Past Chair; Susanne Stanley, Chair; Stephanie Walden-Schwake, Vice Chair, and Deborah Clark, Secretary/Treasurer.

The location of the July meeting has not been determined. The secretary will give the location later. This meeting will be an orientation meeting.

The Committee Chairs will be determined later.

REPORT FROM ADMINISTRATIVE SENATE VICE CHAIR: Tim Fitzgibbon

Mr. Fitzgibbon stated that he believes the Senate has grown since its inception and it has the

REPORT FROM CONSTITUTION AND BY-LAWS COMMITTEE: Larry Back, Chair

REPORT FROM EMPLOYEE RELATIONS AND BENEFITS COMMITTEE: Tracy Adams, Chair Ms. Adams

REPORT FROM EVENTS AND OUTREACH COMMITTEE: Mandi Fulton, Chair

REPORT FROM NOMINATIONS AND ELECTIONS COMMITTEE: Jayne Tang, Chair

REPORT FROM PROFESSIONAL DEVELOPMENT COMMITTEE: Carey Franks, Vice Chair Ms. Franks, in the absence of Ms. Gentry who had to leave the meeting early, reviewed the of year report (Attachment 6).

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

ANNOUNCEMENTS

The next meeting is scheduled for July. The Secretary-elect will reserve a room and send invites.

ADJOURNMENT

There being no further business the meeting was adjourned at 4 p.m.

Carey Franks Substitute Secretary